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| Macintosh HD:Users:trevorputnoky:Desktop:Screen Shot 2014-05-21 at 10.06.35 AM.png | **SIM Steering Committee Meeting****May 28, 2014****9:00 AM – 12 PM****Conference Room 3, MaineGeneral Alfond Center for Health, 35 Medical Center Parkway, Augusta**  |
| Topic | Lead | Objective and Planned Highlights of Discussion | Estimated Time |
| 1-Welcome – Minutes Review and Acceptance | Dr. Flanigan | Approve Steering Committee minutes from April 23 meeting | 5 mins |
| 2- The SIM Brand | Dr. Flanigan | Review new SIM logo and discuss next steps | 10 mins |
| 3-CMMI Questions to review with Steering Committee | Randy to facilitate | CMMI dialogue with SIM Steering Committee | 30 mins |
| 4- Subcommittee and workgroup association and Structure | Randy Chenard | Review draft document that associates SIM objectives with subcommittees and workgroups | 15 mins |
| 5- Subcommittee Chair Updates  | Subcommittee Chairs | Standing agenda item – Specific Subcommittee updates and Steering Committee Q&A of subcommittee chair. DI Update: Progress made on HealthInfoNet HIE Usage. | 15 mins |
| 6 - SIM Core Metric recommendation | Jay Yoe | Review SIM Core Metric draft developed by ad-hoc steering committee team – Obtain Steering Committee direction on next steps | 30 mins |
| 7 - Steering Committee Risk or Issue identification and review | Dr Flanigan | Standing agenda item - Allocate time for Steering Committee members to identify risks or issues to SIM success that should be added to SIM Risk and Issue log-Review risks #26 and #27, identified at 4/23 Steering Committee meeting, and assign owners for greater articulation  | 30 mins |
| 8 – Risk #20 Discussion: Change fatigue | Randy Chenard | Steering Committee to develop next steps regarding Risk mitigation plans | 30 mins |
| 9- Public Comment |  |  | 10 mins |